

ISDAR Calendar 2024-2025

June 2024

- Begin work on yearbook and planning of programs for next year.
- New regents appoint chairmen.
- June 26 - 30 -- Attend Continental Congress

July 2024

- Finish chapter yearbook for printing.
- Distribute National Information Packet information to Chapter Chairmen.
- Prepare one copy of your chapter yearbook for each **State Officer, ISDAR Chapter Achievement Chairman and District Director**. (Total 12 copies) These may be distributed electronically or distributed at Fall Forum.
- Register for Fall Forum

August 2024

- Send dues notices to members; prepare budget.
- Contact your area schools about the DAR Good Citizens contest.
- Order materials from the DAR Store for the DAR Good Citizens program.
- Bring Yearbooks for **State Officers, ISDAR Chapter Achievement Chairman and District Director to Fall Forum**.
- August 23-24 -- Fall Forum, Holiday Inn Des Moines Airport
- August 25 -- State Newsletter submissions must be sent to the editor Marty Hansen.

September 2024

- Encourage members to look for committee and newsletter information on the Iowa Members' Website.
- Begin work on American History Essay Contest.
- September 17-23: Constitution Week
- Report Constitution Week activities to **State Chairman** immediately following Constitution Week (no later than October 15).
- View the Master Report (formerly the CMR) and begin filling out activities already finished.

October 2024

- October 11 -- DAR Day of Service (Every Day is a DAR Day of Service to America.)
- October 31 -- Application deadline for State Outstanding Junior Member is due to State Chair Cynthia Reppert.

November 2024

- November 1 -- Application deadline for **Vivian's Outreach to Women (VOW)** due to Marla Suter, State Chair, Women's Issues.
- November 10 -- Chapter deadline for DAR Good Citizens entry forms and materials from students.
- November 15 -- Nominations for the Outstanding Teacher of American History are due to the State Historian Barb MacDougall.
- Submit names to the **State Regent** of members 18-40 years of age who are interested in paging at Continental Congress. The State Regent will submit names to the President General for an invitation to page at Continental Congress.
- November 25 -- State Newsletter submissions must be sent to the editor by.
- National dues and National Cash Contributions **MUST** be sent to the **Treasurer General** before December 1 with the NSDAR National Dues Invoice created using the National Dues Invoice Form found on e-Membership. Note that National Dues and Cash Contributions may be sent to National via electronic payment, after withdrawal arrangements have been made.

December 2024

- December 1 -- State dues and State Cash Contributions **DUE** to **State Treasurer**
- December 1 -- Junior American Citizens entries due to Chapter Chairmen/Regents
- December 30 -- Historic Preservation Contest entries due to Charlotte Janeczko, Historic Preservation State Chairman
- December 31 -- Junior American Citizens -- Winning Chapter entries due to state chairman, Linda Erpelding
- Elect delegates to State Conference.
- Elect delegates to Continental Congress.

January 2025

- January 1 -- Chapter's Official Membership Count date. Delinquent dues notices are sent to the **Chapter Treasurer**.
- January 1 -- DAR Good Citizen district winners due to State Chairman Michelle Johnson
- Chapters must inform the State Treasurer if they are filing Form 990 or 990EZ, or 990-N with the IRS.
- January 15 -- Entries for the American History Essay Contest must be received by the State Chairman Karen Muerer

- January 15 -- Outstanding American History Teacher finalist name to Historian General.
- January 15 -- Essay entries for the Women's Issues contest must be in the hands of State Chairman Marla Suter.
- January 15 -- Junior American Citizens State Winners sent to National Vice Chairman, North Central Division.
- Fill out State Credentials Form CAREFULLY and COMPLETELY and mail per instructions: One copy, ISDAR Credentials to **State Conference Chairman** (State Vice Regent) and one copy, ISDAR Credentials to **State Regent** (before March 1).
- Send Necrology Report (list of members who have died within past year) to **State Chaplain Andrea Perry** to be included in State Conference memorial program. And send memorial gifts to **State Treasurer Shelley Wells** by (February 1)
- Complete the Master Report (CMR). Invite chapter members to fill out their committee reports on the eMQ part of the CMR. (The file must be submitted by February 1)
- Prepare the ISDAR Chapter Achievement Award Form and mail or email to **State Chapter Achievement Chairman Gayleen Chickering**. Download the form to your computer and then fill it in. You may submit the form electronically by either saving it to your computer and attaching it to an email or by printing, scanning and then attaching the file to an email. Email to: Gayleen Chickering.
- Applications for the **ISDAR Scholarship** must be sent to State Chairman Jan Morgan postmarked by February 1, 2024.
- All American Heritage entries except Fiber Arts are to be emailed to the respective National Vice Chairman between January 2 and February 15, 2025. Fiber Arts photographs are to be sent to our State American Heritage Chairman Lisa Lang by February 1, 2025.
- Elect delegates to State Conference.
- February 28 -- last day for election of delegates to State Conference.**
- Elect delegates to Continental Congress.

February 2025

- Membership Services Department automatically terminates membership of Daughters whose dues were not received in the office by the last working day of February.
- American History and Patriots of the American Revolution Essay Contests – state winners to division received by February 15.
- State Chairmen report to National Vice Chairmen by February 25.
- State Newsletter submissions must be sent to the editor by March 2.

March 2025

- March 1 -- Send State Credentials Form DUE to **State Vice Regent Tiffany Hauptman**
- Submit registration form for State Conference.
- March 15 -- deadline for all official reports – Chapter Regents, District Directors, State Committee Chairs, State Officers: email to State Regent and State Recording Secretary.
- Prepare your Regent's Report. This is a comprehensive overview of the chapter's work for the year (Jan-Dec) for inclusion in the State Proceedings Book. The Report will be emailed to **State Regent** and **State Recording Secretary** prior to March 15, 2025, and will be presented at the ISDAR State Conference by the Chapter Regent or in her absence, the Chapter Vice Regent.
- Elect chapter officers according to Chapter and ISDAR Bylaws.
- Notify the Organizing Secretary General's office of changes in Chapter Officers as soon as elections are complete. Do this immediately. Do NOT wait until officers are installed. Changes may be made directly to the national database using e-Membership. The NSDAR Chapter Officer Report Form is available online as a writeable PDF file. Complete form and email to: chapterservices@dar.org (in election years). This information must be received by April 30.
- Continental Congress Credentials are emailed to chapters.
- Elect Continental Congress Delegates before April 1.
- March 29 -- National Vietnam Veterans Day.

April 2025

- Continental Congress Credentials Form is due to Membership Services Office, following the instructions for electronic submissions.
- April 3-5 -- Attend the 126th ISDAR State Conference, Holiday Inn Des Moines Airport.

May 2025

- Install officers, if election year.
- Report on State Conference at the chapter meeting.
- State Newsletter submissions must be sent to the editor by May 25.

National Board of Management Dates: October 12, 2024, February 8, 2024, June 23, 2025, June 29, 2025